



## Highlights

Change the philosophy of your Livelink System.

Increase your employees' efficiency and decrease your costs immediately.

With **activeltemLinks** we offer you a solution, which turns your ,passive' Livelink into an ,active' Enterprise Content Management.



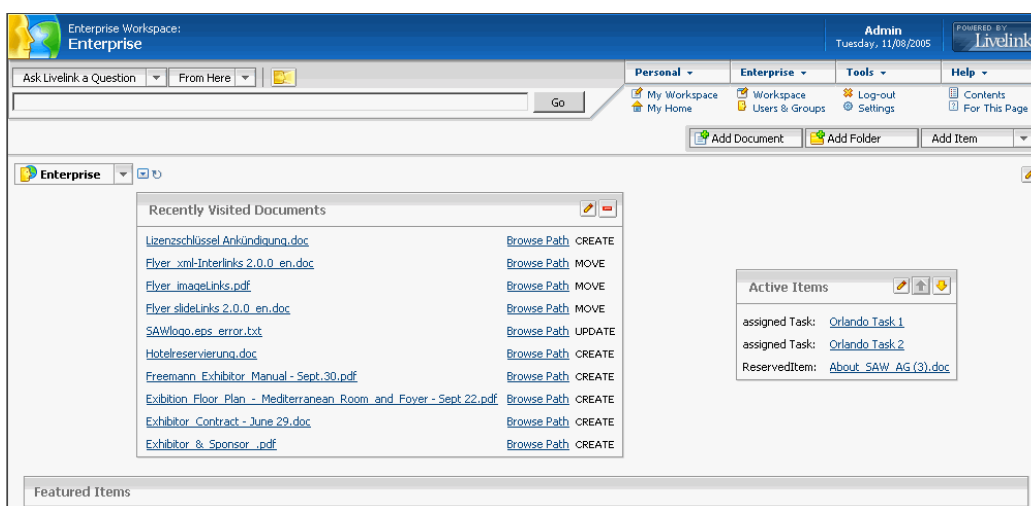
A ,Livelink-out-of-the-box' offers the user numerous assignments which they need to tend to and important information which they require for their work.

These work-related items, however, are hidden in a number of sub-menus and need to be retrieved in a number of single steps by the user.

An onerous and, most importantly, time-intensive work, which each user has to undertake several times during a workday! Additionally, there is the risk that the user may overlook important tasks or information.

The application **activeltemLinks** provides you with **Active Dashboard** which allows a condensed view of

- your open tasks,
- the status of all workflows that were initiated by you,
- which workflows require an action by you,
- all recently opened documents,
- the documents that are reserved/checked out by you and have not yet been returned to the system,
- results of different agents
- the most recently viewed objects, including the directory structure





This view is automatically provided for each user both in the Enterprise and their Personal workspace. It is also automatically updated at each visit to those workspaces!

**activeltemLinks** thus helps to save valuable labor time at each workplace!

An additional disadvantage of the use of default Livelink is the fact that the documents are stored in hierarchical tree structures. This forces the user to mainly navigate into the sub-folders in which the document is located.

Once the subdirectory is left and the users want to open the same document a second time, they have to painfully re-navigate through the whole structure.

With the assistance of **activeltemLinks**, the user can spare themselves this trouble! A selection of the most recently visited items is displayed as shortcuts.

On the one hand the user can thus repeat their most recent actions, such as e.g. Browse or Edit of a document, by a simple mouse click. On the other hand, they can reach their most recently visited folders by a simple mouse click. **activeltemLinks** thus generates a second view on the recently visited items. An advantage that also saves valuable labor time for each user.

OPENTEXT  
ECM SUITE 2010  
Do More With Your Content

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## Your Benefit

With **activeltemLinks** you save valuable labor time for your users and provide them with the additional confidence that important or urgent tasks in the system can not be overlooked.

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## Functionalities

- All tasks are shown in a condensed view



- Automatic update of all information
  - Individual administration of the display by the user is supported
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## Information

For additional information about *activeltemeLinks* please go to <http://www.sawag.com/eng/products/ProdukteEinstieg.htm> .

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## Requirements

Livelihood-Server from Version 9.5, installed on an Operating System and connected to a Database as specified in the respective Release Notes.



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